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Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

SPEED POST

CBSE/AFF/1630090/EX-00903-1112/2011/ 336276

Date: 02.09.2011

✓ The Manager,
Shiv Jyoti Public School,
Deen Dayal Upadhaya Nagar
Jalandhar City
Punjab-144008

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2011.

Sir/Madam,

With reference to your online application dated 30/6/2010 on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of **Five year(s)** w.e.f. **01.04.2011 to 31.03.2016** subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires.
4. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

5. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
6. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
7. Other conditions are enclosed as per Annexure 'A'.
8. **Special conditions to be complied within three months:-**
 - a) The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
 - b) The school is running in deficit. Hence, the school is advised to take necessary steps for improving the financial position of the school.
 - c) Appointment of more qualified and trained teachers is also required to maintain section-teacher ratio as per norms. The school is required to furnish a fresh staff statement accordingly.
 - d) The school is required to ensure that pay-scales, DA and other admissible allowances are being paid to all the staff members at par with the corresponding categories of employees working in the State/Central Govt. Schools. Also photocopy of acquaintance roll of latest month duly signed by all recipients and a certificate from the Bank to this effect are required to be submitted.
 - e) More books should be purchased as per norms.
 - f) The school is required to maintain the reserve fund in the joint names of the Secretary, CBSE and the School Manager and submit a copy of same to this office.
 - g) The school is also required to furnish a copy of EPF Challan of latest month showing the no. of subscribers.

Yours faithfully,

(J K YADAV)

ASSTT. SECRETARY (AFF)

Encl: As above

Copy to:-

1. The Principal, Shiv Jyoti Public School, Deen Dayal Upadhaya Nagar Jalandhar City Punjab-144008.
2. The Regional Officer, CBSE, Regional Office, Sector- 5 , Panchkula - 134109, Haryana.

J-106
Received on
12/9/2011
[Signature]

ASSTT. SECRETARY (AFF)